Workshop
Tuesday, October 06, 2026
Town Hall, Great Falls, SC

Councilmembers Present: Mayor Pro Tempore Jody Knight, Councilmember Monica Eagle, Councilmember Wytricia Mack, Councilmember Hope Sims. A quorum was present.

Councilmembers Absent: Mayor Keevi Worthy, Councilmember Eric Owens, Councilmember David Dutton

Staff Present: Jessica Eubanks (Mayor Assistant), Erica Dooley (Clerk Treasurer)

The public and media were duly notified of the date, time, and place of the meeting. Mayor Pro Tempore Jody Knight called the Workshop to order at 7:02 PM and led the Prayer and Pledge of Allegiance.

Town of Great Falls

Workshop Meeting Minutes

Review of Financials: Council reviewed the prior month's financial information and discussed a discrepancy involving Amazon purchases. Members suggest comparing printer paper prices with Office Depot to determine whether cost savings could be achieved.

Grant Opportunities:

a. **MASC Impact Grant Update - Councilmember Owens:** Mayor Pro Tem Knight provided an update on the MASC Impact Grant and discussed a new Rural Development Initiative (RDI) grant opportunity through the South Carolina Department of Commerce, recommended by Senator Stubbs. The application deadline is October 30, 2026. The grant offers up to $500,000 and requires a 10% match. Council discussed pursuing funding to establish the Town's IT network and infrastructure. Staff will coordinate with VC3 to develop an implementation-ready project and determine the appropriate funding request and allocation strategy.

b. **Duke Energy Grant Opportunity- Councilmember Mack: C**ouncilmember Mack reported on a potential Duke Energy grant of up to $20,000 to restore and clear the former ball field area at Sunset Park. She has contacted the designated representative and is awaiting

confirmation regarding eligibility and application requirements. Council discussed the potential benefits of restoring the field and agreed to receive an update once additional information is available.

Ordinance Update:

a. **Discussion of Propose Financial Reporting Ordinance and Policy -Councilmember Mack:** Councilmember Mack presented a proposed financial reporting ordinance addressing monthly, quarterly, and annual financial reporting requirements. Members discussed combining the proposal with the Town Attorney's ongoing review of Chapter 2 of the Town's ordinances.

   Council also discussed the timeliness of financial reports, bank reconciliations, outstanding checks, and the possibility of adding a 90-day void provision to Town checks. The Clerk explained that financial documents, including invoices, bank statements, deposits, and credit card receipts, can be extensive and difficult to distribute in a single email. Members discussed organizing electronic reports into separate emails while continuing to provide printed financial packets for council review.

   No formal action was taken. Members agreed to coordinate with the Town Attorney regarding the proposed ordinance revisions and determine whether the matter should be placed on a future council meeting agenda.

Town Infrastructure and Roads:

a. Sunset Park Lighting Follow-up- Councilmember Mack: Council discussed the status of the lighting at Sunset Park and the lack of clear information regarding the electrical service, maintenance history, and responsibility for the existing light poles. It was reported that two of the four poles have lights, while two do not. Members discussed whether Chester County may still be responsible for the service under a prior agreement.

   Staff will contact Chester County and Duke Energy to verify ownership, electrical service, billing responsibility, and the steps needed to restore the lighting. Council also discussed reviewing potential ongoing costs before committing additional funds.

Town Marketing and Economic Development: Council discussed opportunities to improve marketing and public awareness of Town activities. A representative reported registering for the Marketing Summit scheduled for November 5, 2026, at Midlands Technical College. The registration fee is $39. Information regarding the event will be shared with council.

Outstanding Items: Council discussed the status of the Town's independent audit. Staff reported that the necessary financial records are being gathered and that progress has been delayed by

file-sharing access issues requiring approval from the auditing firm's IT department. Members questioned whether the information-gathering process could be handled more efficiently and discussed revisiting the process with the auditing firm.

Public Participation and Workshop Procedures: Council discussed whether residents should be permitted to speak during workshops and reviewed the distinction between workshops and regular council meetings. Members expressed support for providing residents with additional opportunities to share concerns and emphasized the importance of public participation.

Council discussed reviewing a previously adopted resolution concerning public comments and requested guidance from Charlie Barrineau regarding appropriate workshop procedures. Members also suggested establishing neighborhood representatives or community committees to communicate residents' concerns to council and share updates on Town initiatives

Adjournment: With no further matters presented, Mayor Pro Tem Knight made a motion to adjourn the workshop. Councilmember Sims seconded the motion. All members voted in favor, and the motion carried.

Respectfully submitted,
Erica Dooley